



**HEAD**  
**EUROPEAN SECURITY AND DEFENCE COLLEGE**

To the Permanent Representatives of the  
Member States of the European Union

**Subject: Recruitment of one co-financed seconded national expert in the EEAS,  
within the Secretariat of the European Security and Defence College  
(ESDC)**

Your Excellency,

I am pleased to inform you that we are looking for one “co-financed” seconded national expert at the European Security and Defence College (ESDC), for one post of Administrative Policy Officer, in accordance with the Decision of the High Representative of 04/02/2014, in particular article 16.

The rules applicable to national experts seconded to the EEAS apply mutatis mutandis to the rules applicable to those national experts seconded to the ESDC (Council Decision (CFSP) 2020/1515 establishing a European Security and Defence College).

I would be deeply obliged if you could forward the enclosed vacancy notice to the various relevant ministries in your Member State as well as to PSC Ambassadors.

Applications should be sent by your Permanent Representation only by email to the Division RM.BHR.3 “Selection and Recruitment” ([SNE-CSDP@eeas.europa.eu](mailto:SNE-CSDP@eeas.europa.eu)).

Candidates shall draft their CV and a motivation letter in English or in French in PDF or word, following the Europass CV template that can be found at the following address:

<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>

Only applications received **in the above-mentioned format** by **Friday 16 December 2022 at 12.00** midday (CET-Brussels’ time) will be considered for this call for applications.

Division RM.BHR.3 of the EEAS will examine the applications as far as it is concerned, and the ESDC will organise selection interviews in December – January 2023.

Please note that the possession of a security clearance (minimum level EU SECRET/ SECRET UE) is a prerequisite for all postings as an SNE to the ESDC.

I would like to invite you to draw the attention of the various relevant ministries and services to the proper treatment of personal data and inform them that the EEAS implements data protection rules according to Regulation (EU) 2018/1725 of the European Parliament and the Council. Consequently, possible applicants should be informed that their CVs will be circulated to the EEAS services involved in the selection and management of their possible secondment, as well as within the ESDC.

I take this opportunity to thank you very much for your cooperation.

Yours faithfully,

Holger OSTERRIEDER

e-signed

Head of the European Security  
and Defence College

Enclosures:

Council Decision (CFSP) 2020/1515 of 19 October 2020  
Vacancy notice post 408601

Cc: EEAS.RM.BHR.3