



**EUROPEAN SECURITY AND DEFENCE COLLEGE
THE ITALIAN CENTRE FOR HIGHER DEFENCE STUDIES**

Invitation to the

Sectoral Qualifications Framework for the Military Officer Profession (SQF-MILOF)
Familiarisation Course
(Training Activity Number 22-23/65/3)
Taking place in Rome, 15 - 17 May 2023

The Italian Centre for Higher Defence Studies (CASD) has the honour to organise, under the aegis of the European Security and Defence College (ESDC), the *Sectoral Qualifications Framework for the Military Officer Profession (SQF-MILOF) Familiarisation Course*, in Rome, from 15 May to 17 May 2023.

Designed to help Member States develop and classify military qualifications by describing specific learning outcomes for the military officer profession, SQF-MILOF serves as an interface for the various education and training opportunities offered in different countries and a tool for comparing different programmes. By simplifying the identification of equivalent training carried out in other countries, it facilitates vocational education and training exchanges between the Member States and enhances the creation of a common peace, security and defence culture.

The course aims to familiarise competent personnel from the EU Member States and Institutions with the SQF-MILOF package by discussing the implications of implementation roadmaps at national level and providing the basic skills required to harmonise selected national military qualifications with the SQF-MILOF and with the Core Curriculum for Military Officers (MILOF-CORE).

The successful implementation of the SQF-MILOF requires a broader interaction between a series of national stakeholders; we are therefore very pleased to invite you to nominate appropriate candidates to attend this ESDC training activity. For further information, please refer to the draft programme and the administrative instructions in the annexes.

Holger OSTERRIEDER
Head of the European Security and
Defence College

Annexes

- A. Administrative Instructions
- B. Draft programme

Giacinto OTTAVIANI
Vice Admiral
Centre for Higher Defence Studies
President

Administrative Instructions

Sectoral Qualifications Framework for the Military Officer Profession (SQF-MILOF) Familiarisation Course (Training Activity Number 22-23/65/3)

Hosted by the Centre for Higher Defence Studies (CASD)
Rome, 15 - 17 May 2023

- The EU Member States and European institutions are invited to nominate two participants each. The trainees will include, but are not limited to, personnel dealing with military qualifications at national level and curriculum developers from training and education providers.
- Applications are to be filed by designated nominators via the ESDC secure internet system ENLIST, under <https://esdc.europa.eu/enlist/login> no later than **14 April 2023**. A list with relevant ENLIST nominators can be found on the ESDC website at <https://esdc.europa.eu/nominators/>.
- Registration will not be final until confirmed by the ESDC Secretariat and upon completion of the requested personal data in ENLIST by the confirmed participants.
- The course language is English.
- The course consists of an e-Learning part done on the ESDC eLearning platform ILIAS, and an in-situ session held in Rome; both parts are compulsory. The eLearning part should be completed before the beginning of the in-situ part. Participants will receive specific instructions in due time.
- Attendance of the course is mandatory on all days. A certificate signed by Mr Josep BORRELL, High Representative of the European Union for Foreign Affairs and Security Policy / Vice-President of the European Commission, will be awarded to participants who have completed the full course, including the eLearning phase.
- The course starts on 20 April 2023 with the eLearning phase. The in-situ part of the course, from 15 to 17 May, is hosted by the Centre for Higher Defence Studies (CASD) (Piazza della Rovere 83, 00165 Rome, entrance gate at Via della Lungara 81), [https://www.difesa.it/SMD_/CASD/Pagine/Carta-topografica.aspx](https://www.difesa.it/SMD_/CASD/Pagine/Carta-topografica.aspx;);
- Travel and accommodation arrangements should not be made before the reception of the message confirming the nominee's admission. All costs for international travel, transportation, accommodation and catering during the course will be covered by the sending authorities. Participants should arrange their own travel, accommodation and meals. Transportation will not be provided by the course organisers.
- Please do not book accommodation and travel before receiving the confirmatory message.
- The dress code is 'daily office uniform' for military and 'business casual' (jacket with tie or female equivalent) for civilians, including for the 'family photo'.
- In case of medical emergencies, costs should be covered by participant's medical insurance provided by the sending country / organization. The organizer does not provide health or accident insurance for participants.

Accommodation

There are several hotels quite close to the CASD. Below are some hotels normally used by our course participants:

- **Hotel la Rovere ******
Vicolo di S. Onofrio, 4 – 5 00165
Tel. 0039 06 68806739
Fax 0039 06 68807062
E-mail: info@hotellarovere.com
- **Cicerone Hotel ******
Via Cicerone, 55/C 00193
Tel. 0039 06 3576
Fax 0039 06 68801383
E-Mail: giusi.puliszi@voihotels.com
- **Grand Hotel Olympic ******
Via Properzio, 2/A 00193
Tel. 0039 06 6896650
Fax 0039 06 6830
E-mail: olympic@aurumhotel.it
- **Hotel Atlante Garden ******
Via Vitelleschi, 34 00193
Tel. 0039 06 68638
Fax 0039 06 6872300
E-mail: Info@atlantehotels.com

All contacts with the chosen hotel are the participant's responsibility.

Arrival

You can reach Rome by plane through the following airports:

- FIUMICINO INTERNATIONAL AIRPORT;
- CIAMPINO INTERNATIONAL AIRPORT.

Upon your arrival at Fiumicino International Airport you can:

1. take the 'Leonardo Express' train to Roma Termini station (cost € 14), take Metro A (direction Battistini station) to Ottaviano station (cost € 1.5) and then walk to the selected hotel.



2. take the shuttle Bus to Via Crescenzo n. 2 (near the Vatican – the fare is 6 €) and then walk to the selected hotel.



3. take a taxi to the hotel. The cost varies depending on the time of day but the standard fare is about € 50.

Upon arrival at Ciampino International Airport you can:

1. take the Shuttle Bus to Roma Termini station (cost € 6), take the metro to Ottaviano station (direction Battistini – cost € 1,5) and walk to the selected hotel;



2. take a taxi from Ciampino Airport to the hotel. The cost varies depending on the time of day but the standard fare is about € 30.

Meals

Lunches can be taken at the CASD canteen on a voluntary basis and at the participant's own expense. Participants wishing to have lunch at CASD during the course must book in advance via mail (*), then buy the tickets on-site on the first day. Lunch will cost € 4.39 each day and the payment is cash only (please bring the exact amount with you (€ 4.39 x number of meals requested)).

Cafeteria

Two cafeterias are available: one is in the CASD courtyard (opposite the conference room) and the other one is at the 'Lungara' Army Club, on the CASD premises.

Icebreaker event

A hosted Icebreaker for participants and organising staff will be held at the CASD on Monday 15 May 2023 at 17:00 inside the CASD premises. Dress code is 'smart casual' (jacket no tie) or daily uniform.

CASD safety instructions

To be granted access to the CASD facilities, all participants must sign a Safety Instructions sheet. They will receive it in advance by e-mail and they will be requested to sign, scan and send it back by e-mail. (*)

Private vehicles

Attendees are not allowed to park their vehicles inside the CASD premises.

Miscellaneous

Participants are allowed to use their personal laptops. Free WiFi internet access will be provided.

Point of contact:

ESDC Training Manager: Georgios KAPOGIANNIS

Georgios.KAPOGIANNIS@eeas.europa.eu / secretariat-esdc@eeas.europa.eu

Course Director: Centre For Higher Defence Studies (CASD): Col. (Army) Giuseppe CALANDRINI

E-mail: diafr.upsc.capo@casd.difesa.it

(*) **ADMIN – IN PROCESSING** (Meals – Safety Instructions)

OR-9 (Army) Carmine ANTONUCCI

OR-9 (Air Force) Aurelio INZOLIA

Commercial Office ph. +39 06 4691 3233 / 3242

E-mail: diafr.upsc.si@casd.difesa.it

**Sectoral Qualifications Framework for the Military Officer Profession
(SQF-MILOF)**

Annex: B

Familiarization Course

(Training Activity Number 22-23/65/3)

Taking place in Rome, 15th May – 17th May 2023

Draft Programme

15th May 2023

Time	Session	Speaker/ Facilitator	Remarks
08.30 09.00	Administrative Procedures	CASD	
09.00 09.30 (30')	Opening Session	Col Giuseppe CALANDRINI, CASD Col. Georgios KAPOGIANNIS, ESDC	Intro to CASD. Intro to ESDC. Intro to the course, structure, methods, expectations.
09.30 10.20 (50')	Overview of the EQF, NQF and governance bodies. The Italian case. <i>Presentation</i> <i>Discussions</i> <i>Q&A</i>	Dr. Manuela BONACCI, INAPP	Overview of the EQF and connections to NQFs, referencing, levelling, EQF Governance.
10.20 10.30	Family Photo		
10.30 10.50	Coffee Break (CASD Courtyard)		
10.50 11.40 (50')	Qualifications Frameworks in the military sector: relevant experiences. <i>Presentation</i> <i>Discussions</i> <i>Q&A</i>	Avv. Manuela COSTONE, CIMEA	<i>Presentation</i> <i>Discussions</i> <i>Q&A</i>
11.40 12.30 (50')	Introduction to SQF- MILOF. <i>Presentation</i> <i>Discussions</i>	Col. Alin BODESCU, Deputy Commandant NDU Romania	Background, Context and Relevance, aim, scope and audience Governance (SQF- MILEG).
12.30 13.30	Lunch (CASD Dining Facility)		
13.30 14.20 (50')	Qualifications Frameworks in the military sector: relevant experiences. <i>Presentation</i> <i>Discussions</i> <i>Q&A</i>	Col. Alin BODESCU, Deputy Commandant NDU Romania	The road to SQF-MILOF. Competence profile, as a basis for the SQF-MILOF / MILOF-CORE.
14.20 15.10 (50')	Introduction to SQF- MILOF. Competence Profile of the Military Officer <i>Presentation</i> <i>Discussions</i> <i>Q&A</i>	Col. Alin BODESCU, Deputy Commandant NDU Romania	Background, Context and Relevance, aim, scope and audience Governance (SQF-MILEG)
15.10 16.00 (50')	Writing Learning Outcomes for military qualifications <i>Syndicate Work</i>	Col Alin BODESCU, Deputy Commandant NDU Romania <u>Facilitators:</u> Lt.Col. F. MADDALUNO, IDGS Rome	Participants conduct Step 1 and 2 of the Levelling national military qualifications to SQF-MILOF and defining the military focus.

Time	Session	Speaker/ Facilitator	Remarks
		Lt.Col. M. GIACOMETTI, NATO SPC CoE Vicenza Lt.Col. E. SPINELLO, COMFORSA Turin Maj G. ROMANO, ITAGS Rome	
16.00 16.50 (50')	Writing Learning Outcomes for military qualifications <i>Syndicate Work</i>	Col. Alin BODESCU, Deputy Commandant NDU Romania <u>Facilitators:</u> Lt.Col. F. MADDALUNO, IDGS Rome Lt.Col. M. GIACOMETTI, NATO SPC CoE Vicenza Lt.Col. E. SPINELLO, COMFORSA Turin Maj G. ROMANO, ITAGS Rome	Participants conduct Step 1 and 2 of the Levelling national military qualifications to SQF-MILOF and defining the military focus. <i>The work continues on 16th May with the remaining steps of levelling the qualifications to the SQF-MILOF/ MILOF- CORE</i>
17.00 19.00	Icebreaker (CASD Courtyard)		

16th May 2023

Time	Session	Speaker/ Facilitator	Remarks
09.00 09.50 (50')	Learning Outcomes Development <i>Presentation Discussions Q&A</i>	Col Alin BODESCU, Deputy Commandant NDU Romania	Learning Outcomes for various purposes: SQF- MILOF, programmes, lessons, structure, relevance, etc.
09.50 10.40 (50')	SQF-MILOF descriptors SQF-MILOF proper and MILOF-CORE, relationship	Col. Alin BODESCU, Deputy Commandant NDU Romania	SQF-MILOF descriptors SQF-MILOF proper and MILOF-CORE, relationship
10.40 11.00	Coffee Break (CASD Courtyard)		
11.00 11.50 (50')	<i>Syndicate Work</i>	Col. Alin BODESCU, Deputy Commandant NDU Romania <u>Facilitators:</u> Lt.Col. F. MADDALUNO, IDGS Rome Lt.Col. M. GIACOMETTI, NATO SPC CoE Vicenza Lt.Col. E. SPINELLO, COMFORSA Turin Maj G. ROMANO, ITAGS Rome	<i>Participants continue to conduct Step 1 and 2 of the Levelling national military qualifications to SQF- MILOF and defining the military focus.</i>
11.50 12.40 (50')	Levelling national military qualifications to SQF- MILOF and MILOF-CORE (Part I) <i>Syndicate work</i>	Col. Alin BODESCU, Deputy Commandant NDU Romania <u>Facilitators:</u> Lt.Col. F. MADDALUNO, IDGS Rome Lt.Col. M. GIACOMETTI, NATO SPC CoE Vicenza Lt.Col. E. SPINELLO, COMFORSA Turin Maj G. ROMANO, ITAGS Rome	<i>Participants conduct steps 3-5 of Levelling national military qualifications to SQF-MILOF and defining the military focus</i>

Time	Session	Speaker/ Facilitator	Remarks
12.40 14.00	Lunch (CASD Dining Facility)		
14.00 16.00	Levelling national military qualifications to SQF-MILOF and MILOF-CORE (Part II) <i>Groups' presentations in plenary. Discussions</i>	Col. Alin BODESCU, Deputy Commandant NDU Romania	Levelling national military qualifications to SQF-MILOF and MILOF-CORE (Part II) <i>Groups' presentations in plenary. Discussions</i>

17th May 2023

Time	Session	Speaker/ Facilitator	Remarks
09.00 09.50 (50')	Recognition of non-formal and informal learning Levelling Individual learning to MILOF-CORE Presentations Discussions	Col. George KAPOGIANNIS, ESDC Deputy Head	Presentation of current practice at EU level on recognition of non-formal and informal learning.
09.50 10.40 (50')	Training design: the challenges of curriculum development, assessment and evaluation in highly professional sectors	Simona CARTA, WeMole	<i>Presentation Discussions Q&A</i>
10.40 11.00	Coffee Break (CASD Cafeteria)		
11.00 11.50 (50')	Military Qualifications Database. Comparing national military qualifications	Col. George KAPOGIANNIS, ESDC Deputy Head	Discussion on the value of SQF-MILOF/ MILOF-CORE for individual learners Presentations Discussions Q&A
12.15 14.00	Lunch (CASD Dining Facility)		
14.00 14.50 (50')	Closing remarks Feedback from participants	Col Giuseppe CALANDRINI, CASD Col. Georgios KAPOGIANNIS, ESDC	Discussions Q&A
15.00 16.00	Delivery of ESDC Certificates Farewell	Col Giuseppe CALANDRINI, CASD Col. Georgios KAPOGIANNIS, ESDC	